

# Brown County Water Utility, Inc.



## Bank Draft Authorization Agreement

### Authorization Agreement

I hereby authorize **Brown County Water Utility, Inc.** to initiate debit entries and to initiate, if necessary, credit entries and adjustments for debit entries in error to my (our) **Check only one**: \_\_\_\_\_ **Checking** or \_\_\_\_\_ **Savings** account indicated below and the financial institution named below, hereinafter called "Depository", to debit and/or credit the same to such account.

**\*\*Expect a (1) billing cycle delay to set up your bank draft payment processing.**

**\*\*Once initiated, you will receive a bill with the notation "Bank Draft – Do Not Pay" with the amount to be deducted for your total bill and date to be drafted.**

**\*\*Your account will be drafted no earlier than the 15<sup>th</sup> day of each month.**

This agreement will remain in effect until **Brown County Water Utility, Inc.** receives a written notice of cancellation from me or my financial institution, or until I submit a New Bank Draft Authorization Agreement form to the Utility.

\*\*\*Please note that we cannot process international bank accounts through our bank drafting\*\*\*

**PLEASE ATTACH A VOIDED CHECK**

### Bank Account Information

Name of Financial Institution: \_\_\_\_\_

Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

Checking

Savings

Bank Address: \_\_\_\_\_

### Utility Account Information

Customer Utility Account Name: \_\_\_\_\_

Utility Account Number: \_\_\_\_\_

Utility Service Address: \_\_\_\_\_

**This authorization is to remain in full force and effect until one of the following occurrences:**

**1.)** Brown County Water Utility Inc receives written notification from me (or either of us) of its termination in such time (minimum (1) billing cycle) and in such manner to afford Brown County Water Utility Inc and the Financial Institution named above a reasonable opportunity to act on it.

**2.)** Brown County Water Utility Inc receives two (2) non-sufficient fund notices from the bank in any (12) month period. In this situation, the customer will be notified by Brown County Water Utility Inc of the Return Check notices, charged the applicable Return Check fee and be placed on a cash, money order, cashier check or approved credit/debit card transaction for paying Brown County Water Utility Inc utility bills.

Two signatures are needed for bank accounts in a joint name.

### Authorized Signature

Authorized Signature : \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Customer Name(s): \_\_\_\_\_

**Please attach a voided check and return this form signed & dated to our office  
Brown County Water Utility Inc ~ 5130 N State Road 135 ~ Morgantown ~ IN ~ 46160-8898**