

Brown County Water Utility, Inc.



5130 N State Road 135 Morgantown, IN 46160

www.BrownCountyWater.com

Phone: 812 988-6611 / Fax: 812 988-9351

Office & Drive-up Hours: Mon – Fri 8:30 AM – 4:30 PM

Night Depository available for after hour payments

Voluntary Disconnection of Water Service Request

Customer(s) name: _____.

Water service address: _____.

Forwarding billing address: _____.

Account number: _____.

Last billed meter reading: _____.

Date service is requested to be disconnected: _____.

For disconnection of service upon the User's request, the User shall:

- a. notify the Supplier in writing at: Brown County Water, 5130 N State Road 135, Morgantown, IN 46160, during normal office hours, at least three (3) days in advance of the day disconnection is desired; and
- b. remain responsible for all service used and the billings therefor until service is disconnected pursuant to such notice.

Per IURC Cause No. 44648 - Approved November 18, 2015: A customer seeking disconnection of his or her water service must deliver a written request for disconnection to the Utility at its business office. The request for disconnection must contain the following information: customer's name or names; the service address; the customer's forwarding address; the customer's service account number; the meter reading from the last water service bill; the date disconnection is requested; and must be signed by the customer. The request for disconnection must be delivered to the Utility at least three (3) business days prior to the requested disconnection date. The Utility shall disconnect the service within three (3) working days of the requested disconnection date. The customer will be responsible for all billing for service until the date of disconnection or three (3) working days of the requested disconnection date, which ever first occurs.

SUPPLIER: **BROWN COUNTY WATER UTILITY, INC.**

RECEIVED BY:

X _____ Date received in Office: _____

Brown County Water Utility, Inc. (Office Assistant/Manager)

USER:

X _____ Dated: _____

Member/Customer Signature (User)

X _____ Dated: _____

Member/Customer Signature (User)

Mission Statement

The mission of Brown County Water Utility is to improve the quality of life for its rural service area by supplying its members with quality water at a reasonable cost.